

TOWN OF APPLE VALLEY

ACCOUNTS PAYABLE CHECK

NO. 91723

INVOICE NUMBER	DATE	P.C. NAME	DEBIT FROM	CREDIT TO	AMOUNT
BRWC REPORT EXP	12/19/2011		EXPENSE REIMB.	0.00	1,125.38
					1,125.38

*Address fixed in AT*

PLEASE DETACH BEFORE DEPOSITING

THIS CHECK INCLUDES VARIOUS SECURITY FEATURES INCLUDING A COLORED BACKGROUND



ACCOUNTS PAYABLE  
 14955 DALE EVANS PARKWAY  
 APPLE VALLEY, CA 92307  
 (760) 240-7000

UNION BANK OF CALIFORNIA  
 PO BOX 513848  
 LOS ANGELES, CA 90051-3848

18-48  
1220

VENDOR NUMBER	DATE	CHECK NUMBER	CHECK AMOUNT
003192	12/20/2011	91723	\$1,125.38

PAY One Thousand One Hundred Twenty Five Dollars and Thirty Eight Cents



TO THE ORDER OF  
 CARL COLEMAN  
 17995 HWY 18 #4  
 APPLE VALLEY, CA 92307

*[Signature]*  
 Mayor  
*[Signature]*  
 Town Manager

WARNING: DO NOT CASH UNLESS ORIGINAL DOCUMENT APPEARS ON BACK OF CHECK

⑈0091723⑈ ⑆122000496⑆ 2740011580⑈

RECEIVED

DEC 19 2011

FINANCE DEPARTMENT

Town of Apple Valley

# Check Request Form

If A/P has this request in the mailbox by noon on Tuesday, the check will be ready for mailing no later than Friday of the same week.  
Checks are mailed out by Finance.

Today's date: 12/19/11

Requested by: Jennifer Heim

**Make Check Payable to (name and mailing address):**

Carl Coleman

Amount: \$ 1,125.38

Coding: 1001-1010-7277

Description: Printing costs for Blue Ribbon Water Committee Final Report

Department Approval:



**Special Handling**

**If you need your check earlier or do not want it mailed by Finance, please explain below and submit to Accounts Payable. You can consider your request approved unless AP calls you. Thank you.**

**Special Handling Instructions: Please process ASAP and give Jennifer check - Do not mail.**

Finance Only:

Vendor Number:

003192      72440  
1001-1010-7277      1125.38  
RB

**ALTEC Engineering Corp.**

19531 Highway 18  
Apple Valley, CA 92307

(760) 242-9900  
Fax (760) 242-9918  
[AltecEng@aol.com](mailto:AltecEng@aol.com)

Carl P. Coleman, President, Civil Engineer #30322

Randy Coleman: AICP, CASBO-CBO, CCIM, MIRM, Certified Wildlife Biologist® #04390, Certified Arborist #WE-8024A  
California: Civil Engineer #36293, Land Surveyor #5413, QSD/P #21595, Registered Environmental Assessor #05791

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***Via Hand Delivery:***

December 19, 2011

c/o Frank Robinson, Town Manager  
Apple Valley, CA 92307

**RE: Reimbursements for Hardcopy Reports**

Dear Mr. Robinson:

Thank you for talking about the procedure for reimbursements of printing and report preparation of the Blue Ribbon Water Committee (BRWC). As requested, I went to Staples to make the copies and prepare the notebooks for the BRWC Final Report for the 15 member BRWC, Councilmember's and Town. I did not have the Finance Committee report (95± pages) that Dr. Ron Barbieri was preparing on December 7<sup>th</sup>. I was at County Planning Commission on December 8<sup>th</sup>, therefore Carl subsequently received one of the most recent Finance Committee revisions and had it printed on December 8, 2011. That is why there are two separate receipts.

**\$848.81 + \$276.57 = \$ 1,125.38**

Yes, we have printed many reams of paper on our personal Xerox equipment on behalf of the BRWC for the numerous previous revisions.

Again, thank you for your cooperation.



Randy Coleman, AICP-CEP, Certified Arborist WE#8024A, Certified Wildlife Biologist® #43090,  
QSD/P#21595, CCIM, CDP, MIRM, PE-Civil#36293, PLS#5413, REA#05791,  
CDPH: Water Operator D2#38614 & Water Treatment Operator T2#32553